



Summit Baptist Christian Academy Application for Admission

Please select your class preference by indicating 1st, 2nd and 3rd choice.

Wee Ones (12-17 mos)		Tues/Thurs		
Toddlers (18-24 mos)		Mon/Wed	Tues/Thurs	
2 year class	Mon/Wed	Tues/Thurs	Mon/Wed/Fri	Mon-Thurs
3 year class	Mon/Tues/Thurs	Mon/Wed/Fr	Mon-Thurs	
4 year class	Mon-Thurs	Mon-Fri		
Kindergarten	Mon-Fri			

- Children must be the age of the class registered for on or before September 1st.
- Children enrolled in 3 and 4 year classes must be completely potty trained.
- Each new student will be admitted under probation for 30 school days.

Child's Name _____ Name used at home _____
 Address _____ City _____ Zip _____
 Subdivision _____ Phone _____
 Date of Birth _____ Present age _____ Male/Female
 Comments regarding your child's class placement _____

Family Information

Mother's Name _____ Occupation _____
 Cell Phone _____ Business Phone _____
 Father's Name _____ Occupation _____
 Cell Phone _____ Business Phone _____
 Applicant lives with: both parents mother father other _____
 Names if not parents: _____
 Names and ages of siblings also attending SBCA _____
 Names and ages of other children in the home _____
 Previous Program attended _____
 Reason for leaving previous program _____
 Church Attendance _____
 How did you hear about our program? _____

Emergency Information

Pediatrician _____ Phone _____

Food allergies _____ symptoms _____

What actions should be taken? _____

Drug allergies _____ symptoms _____

What actions should be taken? _____

Person authorized to act for parent in an emergency:

Name _____ Phone _____

Relationship _____ Cell Phone _____

In the event of a medical emergency involving my child, I understand that SBCA will make every effort to contact me. If the school cannot reach me, I give my permission for the school to seek medical attention for my child. Any medical fees incurred will be my responsibility. I agree to hold harmless SBCA for their actions on my behalf.

Parent

signature _____ Date _____

2010 - 2011 Financial Policies

Admission fees

Admission fees are paid annually and are non-refundable. SBCA will not accept admission for the following year from students that are behind in their tuition payments or have any unpaid charges.

Tuition

Tuition is a yearly rate. For your convenience, you may pay over 9 installments beginning June 20th. Payments will be due June, July, August, September, October and November of 2010, and February, March and April of 2011.

Late Charges

Tuition is due no later than the 20th of the month. Late charges will be added if paid after the 20th. Accounts that are more than 30 days past due are subject to further fees and losing your child's placement. Charges for late pick up and Lunch Bunch appear in the Student Handbook.

Withdrawals

If a child must be withdrawn from SBCA, a parent must come into the office to fill out a withdrawal form and to clear the account. A 30 day notice is required from families who are withdrawing their child/children. The next payment will be expected if a 30 day notice is not provided. Any pre-paid tuition will be refunded within 60 days.

I have read and agree to all of these policies:

Parent Signature _____ Date _____

I give SBCA permission to use photographs or video of my child in SBCA slideshows, websites or publications relating to the school.

Parent Signature _____ Date _____